



Application for the use of a chalet at the Christmas Market in Steinfort 2025

I am: a private person a company

Name of company:

Trade register number:

Contact person during the event (including set-up and dismantling):

Name:

First name:

No. & Street:

Zip Code: L- City:

Phone number:

E-mail:

Information about your chalet:

Detailed list of goods to sale:

The assembly and dismantling of the chalets is organised by the Steinfort municipality.

Equipment provided by the municipality within the limits of available stock (please specify quantity):

Tables (2,20 x 0,50 m)

Benches (2,20 x 0,25 m)

Chairs

Large bricks

Small bricks

Power supply (provision of one (1) triple socket by the municipality):

No

Yes: 240 Volt - Exclusively for lighting purposes
400 Volt - Three-phase current

240 Volt - Higher energy consumption

List everything you want to connect to the power supply:

Watt

Watt

Watt

Watt

- Please send us photos of the type plates on which the technical details of the appliances are noted. All electrical appliances used must be in perfect working order. Appliances that are not properly registered at least 7 days before the opening will not be authorised for technical reasons. An inspection of the registered appliances will be carried out to ensure the safety and conformity of the market.

- All gas connections must be within the 5-year period. No connection will be made if this deadline is not met.

**For technical reasons, the use of electric heaters is strictly forbidden!
The chalets are all equipped with gas heaters.**

Respecting the environment:

1. We advise you to use durable and/or reusable or second-hand materials for your decoration (e.g. plants, garlands, table decorations). For your own stand lighting, please use energy-saving lighting (e.g. LED).

2. Following the introduction of the Act of 9th of June 2022 amending the amended Act of 21st of March 2012 on waste - Provisions to reduce waste at events such as festivals, sports or cultural events, etc., we would like to remind you that **single-use plastic products** (bags, trays and other food containers, plates, cutlery, spoons, straws, mini-picks), drinks containers (cups, mugs, glasses) and bottles **are strictly forbidden**. In addition, other single-use materials should be avoided.

3. The distribution of gadgets, promotional items and single-use bags will not be permitted during the market.

4. At the end of the market, the stands must be cleared, cleaned and returned to their original state by the operators. Stallholders are required to leave their site clean. It is forbidden to throw or leave papers, packaging or rubbish on the ground.

5. For this purpose, waste separation bins are available at several locations on the market site. Waste that unfortunately could not be avoided should be sorted correctly so that it can be recycled. For this purpose, clearly labelled bins and sorting systems will be provided at appropriate locations throughout the event for both, exhibitors and visitors.

6. All shouting, calling, invective and foul language is forbidden, as well as the use of loud instruments to call the public, such as public address systems or loudspeakers. The broadcasting of music, whether amplified or not, as well as the use of any other sound device is prohibited (loudspeakers, video image, etc.).

Conditions of participation:

Opening date and times for 2025:

Friday, 5 December 2025 from 6 pm to 11 pm.
Saturday, 6 December 2025 from 4 pm to 11 pm.
Sunday, 7 December 2025 from 3 pm to 9 pm.

Friday, 12 December 2025 from 6 pm to 11 pm.
Saturday, 13 December 2025 from 4 pm to 11 pm.
Sunday, 14 December 2025 from 3 pm to 9 pm.

- Stands must remain open until at least 30 minutes before the official closing of the market. Food stalls are asked to stop serving food 10 minutes before closing time.
 - For traders and private persons, the application for a permit and the associated costs are to be borne by the operator.
- Everything, including the exhibits, is the responsibility of the exhibitor.
The organiser accepts no responsibility for loss, theft or other incidents!
- All products offered (including those manufactured by the exhibitor) must comply with national and European standards.
- As the municipality of Steinfort, it is important to us to support various Luxembourgish non-profit organisations during the year. This, instead of charging a location fees, we ask each exhibitor at our Christmas Market **to contribute 10% of the proceeds from the event**. The amount collected will be donated to one or more non-profit organisations of our choice. As a contributor to this solidarity collection, you will be invited to the presentation of the cheque which normally takes place in spring of the following year. We thank you in advance for your generosity.

In case of a favourable answer, further information will be given in due time.

It is strictly forbidden to transfer or assign your chalet to a third party. The allocation of chalets is managed exclusively by the municipality.

The signatory declares by his/her signature that he/she is in possession of all the necessary authorisations for the exercise of the proposed activities. In addition, he/she declares on his/her honour that he/she complies with the above conditions and in particular that he/she holds an establishment/trade licence and that he/she does not sell unauthorised goods.

This form must be returned, duly completed and signed, **by Friday 29th of August 2025 at the latest**, either by e-mail to service.pr@steinfort.lu or by post to the address:
Commune de Steinfort, B.P. 42, L-8401 Steinfort

To be attached as an annex:

For exhibitors: Photos of the goods offered.

Place & date :

Signature

The information collected in this application form is necessary in order to proceed with your "Application for the use of a chalet at the Christmas market in Steinfort".

These personal data are subject to a computerised data treatment which is necessary in the context of your request. Only the municipality of Steinfort will have access to this information. The data you provide will be kept for the necessary period in order to fulfil the above-mentioned purposes or as long as required by law.

In accordance with the Regulation (EC) 2016/679 on the processing of personal data and on the free movement of such data, you have the right to access, rectify, erase or request the restriction of the processing of your data. You have the right to object to the processing of your personal data, the right to dereference of your data and the right to challenge a decision resulting from an automated process.

You also have the right to lodge a complaint with the National Commission for Data Protection (CNPD), if you believe that the processing of your data does not comply with the law. To exercise your rights provided by the law or to withdraw your consent to the processing of your personal information, please contact the Data Protection Officer of the municipality of Steinfort by e-mail to: dpo@steinfort.lu, or by post to:

DPO - Commune de Steinfort 4, Square Patton L-8443 Steinfort.

By filling in and returning this form, you consent to the use of your personal data for the purpose of your "Application for the use of a chalet at the Christmas market in Steinfort".